

## Verbs and more verbs!

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6. Verb \_\_\_\_\_
7. Verb \_\_\_\_\_
8. Verb Ending In Ing \_\_\_\_\_
9. Past Tense Verb \_\_\_\_\_
10. Verb \_\_\_\_\_
11. Verb \_\_\_\_\_
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# Verbs and more verbs!

Have you ever wanted to \_\_\_\_\_ Verb \_\_\_\_\_ a book of your own? Maybe you wonder

how your favorite book \_\_\_\_\_ Verb \_\_\_\_\_ made.

Books start with an idea. The author \_\_\_\_\_ Verb \_\_\_\_\_ the person \_\_\_\_\_ Verb \_\_\_\_\_ the book. The

author \_\_\_\_\_ Verb \_\_\_\_\_ out his or her idea. Some writers like to \_\_\_\_\_ Verb \_\_\_\_\_ with a pen or

pencil on paper, while others \_\_\_\_\_ Verb \_\_\_\_\_ to type their idea into the computer as

they think.

\_\_\_\_\_ Verb ending in ing \_\_\_\_\_ a book is more than just thinking. Thoughts must be organized

and research done so that information is correct. After that, many drafts of

the manuscript are done before it is finished.

When the manuscript of the book is complete, it must be proofread.

During proofreading, errors are searched for and \_\_\_\_\_ Past tense verb \_\_\_\_\_.

After this, the author looks for a publisher. Sometimes an author will

already have a publisher if he or she \_\_\_\_\_ Verb \_\_\_\_\_ already published other books.

Most authors are not published by the first publisher they contact.

When a publisher is found, an editor is assigned to work with the author. Another proofreader will go through the

manuscript. An illustrator \_\_\_\_\_ Verb \_\_\_\_\_ be chosen if one is needed, and the cover of the book \_\_\_\_\_ Verb \_\_\_\_\_ designed. Before the book is

sent to the printer, a copy is sent to the author for him or her to \_\_\_\_\_ Verb \_\_\_\_\_ and make any final changes.

When all of the changes have \_\_\_\_\_ Verb \_\_\_\_\_ made to the manuscript, the illustrations and words are put together.

The actual

book

is put together at the printer. The kind of paper for the book, the typeface (how the letters look), and the

binding of the pages \_\_\_\_\_ already decided. The printing paper comes in huge rolls. Sheets of paper are cut, printed,

folded, and put in the right order by huge computer-controlled machines.

If the book \_\_\_\_\_ a hardcover, the process is longer. The pages \_\_\_\_\_ printed in groups of four large sheets of paper.

They \_\_\_\_\_ folded in half or quartered so they make what \_\_\_\_\_ called a signature. A signature is usually a group of

sixteen pages. All of these bundles of paper \_\_\_\_\_ sewn together, and the pages are trimmed. After that, the cover \_\_\_\_\_

attached to the book.

Instead of sewing the pages of a paperback book, the pages are trimmed so they are even. Glue \_\_\_\_\_ applied

to the

spine or back of the book to hold the pages together. This \_\_\_\_\_Verb\_\_\_\_\_ called perfect binding. After the glue is

\_\_\_\_\_Verb\_\_\_\_\_ the

cover (made of heavier paper), \_\_\_\_\_Verb\_\_\_\_\_ attached. The glue \_\_\_\_\_Verb\_\_\_\_\_ flexible when it has dried so the book won't fall apart when

it is \_\_\_\_\_Verb\_\_\_\_\_.

Most books are now printed and \_\_\_\_\_Verb\_\_\_\_\_ together by large machines. They speed up the process of printing and help to

keep costs low, especially for paperback books. Some special books are still bound by hand. Once books are \_\_\_\_\_Verb\_\_\_\_\_ they are boxed and stored in warehouses until they \_\_\_\_\_Verb\_\_\_\_\_ ordered.

Now some publishers \_\_\_\_\_Verb\_\_\_\_\_ changing that. They wait for a book to be ordered before they print it on a

computer-controlled printing press. This way, they \_\_\_\_\_Verb\_\_\_\_\_ waste money printing a book that may never be sold.

It

also \_\_\_\_\_ save ink and paper.

The next time you \_\_\_\_\_ a book, take a moment to think about the work that went into producing it.