

DE@L

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Dear _____,

In an _____, fast-paced _____ world, it's important for all of _____ to be able to work with and leverage digital tools and resources. That's why we are excited to introduce the Digital Experience at Livent initiative, which will help _____ and _____ Livent _____ to be more innovative using Microsoft Office and Adobe tools.

To _____ this initiative, we will create a Microsoft _____ Pathways intranet site. This new site will give you access to self-paced, micro-learnings on Microsoft Office products. Throughout the _____, we will also have _____ Tech Sessions and Did You Know? email communications. The topics we'll discuss will come from real-life business scenarios, such as _____ files internally and externally and how we can better _____ using OneDrive, SharePoint and Teams.

We're in This _____

The Digital Experience at Livent initiative will allow you to _____ with IT to find the best _____ and _____ that help you be more efficient and innovative. We will have IT Ambassadors

(ITA), who are local on-site Proper Noun Plural. We also created a Business Champion Network (BCN), which is made up of Noun Plural throughout the business in different functions and regions across the Noun.

We look forward to going on this Verb Present ends in ING journey together and providing a digital experience that meets the business Verb Present ends in S of Time Frame and Time Frame.

Adjective Ends in EST,

Global IT