

## Sample

1. Proper Noun Plural
2. Verb Present Ends In Ing
3. Verb Base Form
4. Verb Base Form
5. Proper Noun Plural
6. Proper Noun Plural
7. Proper Noun Plural

# Sample

Dear \_\_\_\_\_, Proper Noun Plural

I am \_\_\_\_\_ to \_\_\_\_\_ you that I will \_\_\_\_\_ from working at  
\_\_\_\_\_. Verb Present ends in ING Verb Base Form Verb Base Form  
Proper Noun Plural Proper Noun Plural. I accepted a teaching job Proper Noun Plural Zanesville  
High School that will start on August 19, 2016, and I need time to prepare for the new position.

Thank you for providing such a wonderful, accommodating working environment during my three years of  
employment. I have learned so much from my time here, and I am truly happy to have been a member of the  
Rack Pack!

Best regards,