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GODALMING COLLEGE
EMERGENCY EVACUATION PROCEDURE

1. Verb Base Form _____
2. Verb Base Form _____
3. Noun _____
4. Verb Present Ends In Ing _____
5. Noun _____
6. Verb Base Form _____
7. Adjective _____
8. Noun _____
9. Noun _____
10. Noun _____
11. Verb Base Form _____
12. Adjective _____
13. Onomatopoeia - Ends In Ing _____
14. Verb Base Form _____
15. Adverb _____
16. Adjective Ends In Est _____
17. Verb Present Ends In Ing _____
18. Noun _____
19. Verb Present Ends In S _____
20. Verb Past Tense _____
21. Abstract Noun _____
22. Noun Plural _____

23. Adjective _____
24. Sport _____
25. Noun Plural _____
26. Noun _____
27. Verb Base Form _____
28. Verb Base Form _____
29. Noun Plural _____
30. Noun Plural _____
31. Same Noun - Not Plural _____
32. Adverb _____
33. Adjective _____
34. Noun _____
35. Verb Base Form _____
36. Noun Plural _____
37. Noun _____
38. Time _____
39. Time _____
40. Adjective _____
41. Time _____
42. Time _____
43. Verb Base Form _____
44. Verb Present Ends In Ing _____
45. Noun _____
46. Noun _____
47. Verb Base Form _____

48. Verb Base Form _____
49. Noun _____
50. Verb Present Ends In Ing _____
51. Noun _____
52. Verb Base Form _____
53. Noun _____
54. Verb Base Form _____
55. Adjective _____
56. Adjective _____
57. Noun _____
58. Verb Base Form _____
59. Verb Base Form _____
60. Noun _____
61. Verb Past Tense _____
62. Noun _____
63. Noun _____
64. Noun Plural _____
65. Onomatopoeia - Ends In Ing _____
66. Verb Base Form _____
67. Adjective _____
68. Verb Base Form _____
69. Abstract Noun _____
70. Verb Past Tense _____
71. Adjective _____
72. Noun _____

73. Adverb _____
74. Adjective _____
75. Adjective _____
76. Verb Past Tense _____
77. Verb Base Form _____
78. Abstract Noun _____
79. Noun _____
80. Verb Base Form _____
81. Adjective _____
82. Noun _____
83. Noun _____
84. Verb Base Form _____
85. Verb Present Ends In Ing _____
86. Verb Base Form _____
87. Abstract Noun _____
88. Sport _____
89. Noun Plural _____
90. Noun _____
91. Noun _____
92. Adjective _____
93. Noun _____
94. Verb Base Form _____
95. Adjective _____
96. Noun Plural _____
97. Noun Plural _____

98. Adjective _____
99. Adjective _____
100. Verb Present Ends In Ing _____
101. Adjective _____
102. Full Name Of A Person _____
103. Noun _____
104. Noun _____
105. Adjective _____
106. Noun Plural _____
107. Verb Base Form _____
108. Adjective _____
109. Onomatopoeia - Ends In Ing _____
110. Verb Base Form _____
111. Noun Plural _____

GODALMING COLLEGE EMERGENCY EVACUATION PROCEDURE

If you _____Verb Base Form_____ a fire:-

? _____Verb Base Form_____ the fire _____Noun_____ by _____Verb Present ends in ING_____ a _____Noun_____

? _____Verb Base Form_____ the fire to _____Adjective_____ Reception or if you are a _____Noun_____ or a _____Noun_____

tell a member of _____Noun_____ staff

If you _____Verb Base Form_____ the fire alarm:-

? If you hear a _____Adjective_____ _____Onomatopoeia - Ends in ING_____ _____Verb Base Form_____ the building

_____Adverb_____ by the _____Adjective Ends in EST_____ exit.

? PLEASE NOTE: IF YOU ARE _____Verb Present ends in ING_____ AN _____Noun_____ WHEN THE ALARM

_____Verb Present ends in S_____, YOU WILL BE _____Verb Past Tense_____ IN _____Abstract Noun_____ BY THE

_____Noun Plural_____ TO A _____Adjective_____ AREA ON THE _____Sport_____ _____Noun Plural_____ ADJACENT TO

THE SPORTS _____Noun_____

? Do not _____Verb Base Form_____ to _____Verb Base Form_____ _____Noun Plural_____

? Do not use _____Noun Plural_____ (but if you are already in the _____Same noun - not plural_____, it will _____Adverb_____

go to the _____Adjective_____ _____Noun_____)

? _____Verb Base Form_____ _____Noun Plural_____ behind you

? Go to the assembly point identified on the Fire Action _____Noun_____

? On the sports field adjacent to the student car park during College hours (. _____Time_____ to . _____Time_____)

?

On the _____Adjective_____ car park out of College hours (before . _____Time_____ and after . _____Time_____)

For evacuations during College hours:

? _____Verb Base Form_____ on the sports field with the person who was _____Verb Present ends in ING_____ you at the time of the evacuation

? If you are anywhere on the _____Noun_____ but not in a _____Noun_____ _____Verb Base Form_____ on the sports field and _____Verb Base Form_____ in the _____Noun_____ in front of the Sports Centre

? Staff not involved in _____Verb Present ends in ING_____ at the time of the evacuation (including _____Noun_____ Staff), contractors and visitors _____Verb Base Form_____ on the sports field in front of the _____Noun_____ adjacent to the student car park

For evacuations out of College hours:

? _____Verb Base Form_____ anywhere in the _____Adjective_____ car park (but away from the _____Adjective_____ _____Noun_____)

? Do not _____Verb Base Form_____ the campus

? Do not _____Verb Base Form_____ the _____Noun_____ until _____Verb Past Tense_____ by the _____Noun_____ and _____Noun_____ Officer

? PLEASE NOTE: IN THE CASE OF OTHER _____Noun Plural_____ (INTERMITTENT _____Onomatopoeia - Ends in ING_____) _____Verb Base Form_____ YOUR BELONGINGS WITH YOU IF THEY ARE IN THE AREA WHERE YOU ARE

If you have a _____Adjective_____ Emergency Evacuation Plan (PEEP) because you _____Verb Base Form_____ _____Abstract Noun_____

:-

? You will be _____Verb Past Tense_____ in exiting the building in accordance with your _____Adjective_____ Emergency Evacuation Plan (PEEP)

? If you are in a _____Noun_____ and you would _____Adverb_____ use the _____Adjective_____ lift, do not use the lift and stay in the _____Adjective_____ refuge area (_____Verb Past Tense_____ in your PEEP) and _____Verb Base Form_____ _____Abstract Noun_____

If you are a _____Noun_____ for someone with a PEEP:-

? _____Verb Base Form_____ the person as per their PEEP (_____Adjective_____ Emergency Evacuation Plan)

If you are an _____Noun_____ (during an _____Noun_____):-

? Instruct the candidates to leave the building

? _____Verb Base Form_____ the registers and _____Verb Present ends in ING_____ plans

? _____Verb Base Form_____ the candidates in _____Abstract Noun_____ to the _____Sport_____ _____Noun Plural_____ adjacent to the sports field

? Report to the _____Noun_____ and _____Noun_____ Office regarding the status of the examination area you have vacated

If you are a _____Adjective_____ _____Noun_____:-

? If you are a teacher, instruct your students to leave the building and _____Verb Base Form_____ them to the _____Adjective_____ point (see above). Also carry out a check of _____Noun Plural_____, _____Noun Plural_____ and _____Adjective_____ areas as you leave.

?

If you work in the Library or Careers instruct people to leave the areas in the ILC including the _____Adjective_____

Study area and the toilets

? If you are a member of the Estates team, proceed to the _____Verb Present ends in ING_____ areas, social study area,

common room, outside toilets and workshop and instruct people to leave the buildings.

? Leave the building and proceed to the _____Adjective_____ assembly point (see above)

? Report to the Fire Marshall (_____Full Name of a Person_____) regarding the status of your area/building

If you are the _____Noun_____ and _____Noun_____ Officer:-

? Gather information from the Fire Marshall and _____Adjective_____ _____Noun Plural_____ regarding the status of

their areas/buildings

? _____Verb Base Form_____ with the Fire and Rescue Service regarding the status of the buildings

? NOTE: IN THE CASE OF OTHER EMERGENCIES (_____Adjective_____ _____Onomatopoeia - Ends in ING_____) CALL

THE POLICE (999) AND _____Verb Base Form_____ WITH THE POLICE ON _____Noun Plural_____

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