

Social Media Policy Template Formal

1. Proper Noun Plural
2. Noun
3. Proper Noun Plural
4. Adjective
5. Verb Base Form
6. Proper Noun Plural
7. Proper Noun Plural
8. Proper Noun Plural
9. Proper Noun Plural
10. Noun
11. Verb Base Form
12. Noun
13. Adjective
14. Verb Base Form
15. Adjective
16. Verb Base Form
17. Proper Noun Plural
18. Noun
19. Proper Noun Plural
20. Verb Base Form
21. Noun
22. Proper Noun Plural
23. Adjective

24. Verb Base Form

25. Verb Base Form

26. Noun

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_____ Proper Noun Plural recognizes blogs, networking sites, and other social media (collectively referred to as "social media", defined below) as possible _____ Noun to support the _____ Proper Noun Plural _____ Adjective goals. This policy applies to employees when they participate in social media as part of their job duties. It also applies to staff employees' _____ Verb Base Form in social media at any time that they give the appearance of speaking on behalf of the _____ Proper Noun Plural; identify themselves as _____ Proper Noun Plural employees or as affiliated with the _____ Proper Noun Plural; or discuss the _____ Proper Noun Plural. Employees are responsible for the _____ Noun they _____ Verb Base Form on social media and should use good _____ Noun. Employees should be mindful that the things they say or do on social media are publically _____ Adjective and _____ Verb Base Form and may be forever _____ Adjective, which can be then _____ Verb Base Form to _____ Proper Noun Plural. Comments, expressions, and other _____ Noun on social media must be honest and respectful of others; respect confidential, personal, and proprietary information; and comply with applicable local, state, and federal laws and _____ Proper Noun Plural policies.

Social media definition: Online, electronic, or Internet media, tools, communities, and spaces for social interaction, sharing user _____ Verb Base Form content, or public or semi-public communication. Social media typically uses web-based _____ Noun to turn communication into interactive VERB. Social media can take many different forms, including internet forums, blogs & microblogs, online profiles, wikis, podcasts, pictures and video, email, text, instant messaging, music- sharing, and chat, to name just a few. Examples of social media include but are not limited to the following: Linkedin, Facebook, Instagram, Wikipedia, YouTube, Twitter, Pinterest, and blogs.

Being on social media on your cell phone or computer while on _____ Proper Noun Plural time, including but not limited to Facebook Messenger, Twitter, Instagram, or Pinterest, is also _____ Adjective to being on a personal call while at work. Please do your best to _____ Verb Base Form during your work hours and check these applications during personal time like lunch breaks or at the end of the day.

Violation(s) of the social media policy will be subjective to _____ Verb Base Form, up to and including _____ Noun.

