

Emailing Your Manager About Being Sick and Missing Work

1. Your Manager
2. Illness Or Disease
3. Verb - Present Ends In Ing
4. Noun
5. An Extreme Activity
6. A Room In Your House
7. Your Name

Emailing Your Manager About Being Sick and Missing Work

Dear _____, Your Manager

I will not be at work today. This morning I woke up with a bad case of _____ and I was up all

night _____. I made an appointment with Dr. _____ and I'm expecting to

_____ in my _____ all day. I'm hoping to be at work tomorrow.

Thanks,

Your name