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Business Letter

1. Number _____
2. Proper Noun _____
3. Number _____
4. Location _____
5. Noun _____
6. Noun _____
7. Color _____
8. Color _____
9. Noun - Plural _____
10. Noun _____
11. Noun _____
12. Noun _____
13. Noun _____
14. Part Of Body _____
15. Adjective _____
16. Number _____
17. Verb - Base Form _____
18. Noun _____
19. Verb - Present Ends In Ing _____
20. Verb - Present Ends In Ing _____
21. Number _____
22. Verb - Base Form _____

Business Letter

_____Number_____ Main _____Proper Noun_____

Latham, NY 12110

January _____Number_____, 2014

Chipotle

157 Troy Schenectady Road

_____Location_____, NY 12110

To Whom it May Concern:

On Tuesday, January 22, 2013, I visited your _____Noun_____ in Latham. I ordered the fajita _____Noun_____ with extra _____Color_____ rice and _____Color_____ beans. I added the _____Noun - Plural_____ and the _____Noun_____ and asked the server to put a small amount of mild _____Noun_____ on top. I headed _____Noun_____ excited to eat my dinner. Unfortunately, when I got _____Noun_____ and began to eat my dinner, immediately my _____Part of Body_____ was on fire! I don't know what your restaurant considers mild, but believe me this was extra _____Adjective_____! it took _____Number_____ glasses of milk for me to be able to _____Verb - Base Form_____ the chips as my entire meal.

I enjoy eating the _____Noun_____ at your restaurant and I have never had any problems with the food before. I would like to continue _____Verb - Present ends in ING_____ your restaurant as it is convenient and close to my house. I am _____Verb - Present ends in ING_____ for a gift card in the amount of $_____Number_____.00 to make up for the cost of the meal that I was unable to _____Verb - Base Form_____. Thank you in advance.

Sincerely,

A. Student

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