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Business Letter

1. Full Name Of A Person _____
2. Full Name Of A Person _____
3. Full Name Of A Person _____
4. Adjective _____
5. Noun - Plural _____
6. Noun - Plural _____
7. Adverb _____
8. Adjective _____
9. Adjective _____
10. Adjective _____
11. Adverb _____
12. Adjective _____
13. Number _____
14. Adjective _____
15. Noun _____
16. Adverb _____
17. Verb - Present Ends In Ing _____
18. Noun _____
19. Month _____
20. Skill _____
21. Skill _____
22. Skill _____
23. Hobby _____

24. Hobby _____

25. Hobby _____

26. Adjective _____

27. Full Name Of A Person _____

Business Letter

Full Name of a Person

The Deshpande Foundation

BVB College of Engineering and Technology

Vidyanagar, Hubli 580031

Karnataka, India

October 4, 2012

Full Name of a Person

Deshpande Education Trust

Deshpande Susandhi-Koutilya Fellowship

BVB College of Engineering and Technology

Vidyanagar, Hubli, 580031

0836-2378500

Dear Full Name of a Person,

Thank you for your Adjective presentation on Noun - Plural last weekend. I learned much about Noun - Plural. I Adverb hope that I can to you speak again soon. Your speech was Adjective, Adjective, and Adjective. I listened to each word Adverb.

I learned much from your Adjective teaching. I am just a Number year old girl hoping to become a Adjective Noun some day. I know I will Adverb remember your lessons. Thank you for Verb - Present ends in ING Noun with us.

If you have time, I hope that you could speak with me about employment opportunities at the Deshpande Foundation. I will be graduating in Month from the Deshpande Susandhi Koutilya Fellowship. My skills include skill, skill, and skill. My hobbies include hobby, hobby,

and _____hobby_____. I think I could be a _____Adjective_____ employee for your organization.

I look forward to speaking with you very soon.

Sincerely,

_____Full Name of a Person_____

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