

Business Letter

1. Full Name Of A Person
2. Full Name Of A Person
3. Full Name Of A Person
4. Adjective
5. Noun - Plural
6. Noun - Plural
7. Adverb
8. Adjective
9. Adjective
10. Adjective
11. Adverb
12. Adjective
13. Number
14. Adjective
15. Noun
16. Adverb
17. Verb - Present Ends In Ing
18. Noun
19. Month
20. Skill
21. Skill
22. Skill
23. Hobby

24. Hobby
25. Hobby
26. Adjective
27. Full Name Of A Person

Business Letter

_____ Full Name of a Person _____

The Deshpande Foundation
BVB College of Engineering and Technology
Vidyanagar, Hubli 580031
Karnataka, India

October 4, 2012

_____ Full Name of a Person _____

Deshpande Education Trust
Deshpande Susandhi-Koutilya Fellowship
BVB College of Engineering and Technology
Vidyanagar, Hubli, 580031
0836-2378500

Dear _____ Full Name of a Person _____,

Thank you for your _____ Adjective presentation on _____ Noun - Plural last weekend. I learned much about _____ Noun - Plural. I _____ Adverb hope that I can to you speak again soon. Your speech was _____ Adjective, _____ Adjective, and _____ Adjective. I listened to each word _____ Adverb.

I learned much from your _____ Adjective teaching. I am just a _____ Number year old girl hoping to become a _____ Adjective _____ Noun some day. I know I will _____ Adverb remember your lessons. Thank you for _____ Verb - Present ends in ING _____ Noun with us.

If you have time, I hope that you could speak with me about employment opportunities at the Deshpande Foundation. I will be graduating in _____ Month from the Deshpande Susandhi Koutilya Fellowship. My skills include _____ skill, _____ skill, and _____ skill. My hobbies include _____ hobby, _____ hobby,

and hobby . I think I could be a Adjective employee for your organization.

I look forward to speaking with you very soon.

Sincerely,

 Full Name of a Person