

# YPC Staff Job Descriptions

1. Adjective
2. Adjective
3. Adjective
4. Verb - Present Ends In S
5. Verb - Present Ends In Ing
6. Noun - Plural
7. Verb - Base Form
8. Adjective
9. Proper Noun
10. Noun
11. Verb - Present Ends In S
12. Verb - Base Form
13. Verb - Base Form
14. Verb - Base Form
15. Verb - Present Ends In S
16. Adjective
17. Verb - Present Ends In S
18. Verb - Present Ends In S
19. Noun
20. Adjective
21. Noun
22. Adverb
23. Noun

24. Noun - Plural

25. Noun - Plural

26. Verb - Present Ends In S

# YPC Staff Job Descriptions

## Pastor:

The pastor is the \_\_\_\_\_ Adjective member of the church staff and is expected to exercise administrative, \_\_\_\_\_ Adjective and representational \_\_\_\_\_ Adjective within the church. He \_\_\_\_\_ Verb - Present ends in S and leads the worship services, preaching and \_\_\_\_\_ Verb - Present ends in ING the Word of God. He leads the \_\_\_\_\_ Noun - Plural in faith, spiritual growth, service and \_\_\_\_\_ Verb - Base Form. He officiates at weddings, baptisms and funerals and visits those who are \_\_\_\_\_ Adjective. He serves as moderator of \_\_\_\_\_ Proper Noun and guides the spiritual development of the \_\_\_\_\_ Noun staff and lay leadership.

## Director of Children and Youth Ministries:

The DCYM develops and \_\_\_\_\_ Verb - Present ends in S programs to further the spiritual \_\_\_\_\_ Verb - Base Form and \_\_\_\_\_ Verb - Base Form of the children of the church. She develops and oversees all mid-week \_\_\_\_\_ Verb - Base Form for children 1st through 8th grade as well as the confirmation process for 8th graders. She \_\_\_\_\_ Verb - Present ends in S and facilitates all \_\_\_\_\_ Adjective Sunday School programs and recruits and \_\_\_\_\_ Verb - Present ends in S volunteers and mentors. She organizes and directs summer Vacation Bible School and \_\_\_\_\_ Verb - Present ends in S the Word of God to children and families in the \_\_\_\_\_ Noun.

Office Manager:

The office managers oversees all \_\_\_\_\_ Adjective \_\_\_\_\_ aspects of the church \_\_\_\_\_ Noun \_\_\_\_\_ to ensure everything runs \_\_\_\_\_ Adverb \_\_\_\_\_. She answer the \_\_\_\_\_ Noun \_\_\_\_\_ and emails, prepares the bulletins and weekly \_\_\_\_\_ Noun - Plural \_\_\_\_\_ and creates and prints all \_\_\_\_\_ Noun - Plural \_\_\_\_\_ needed for worship and church activities. She \_\_\_\_\_ Verb - Present ends in S \_\_\_\_\_ the budget and the church calendar.